

Working Environment Portfolio Performance - Appendix 5

Quarterly report for 2015-2016

No headings

For Working Environment and Support Services - Cllr Margaret Squires Portfolio

For MDDC - Services

Filtered by Performance Status: Exclude PI Status: Data not due, Data not entered

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target
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Working Environment Portfolio Performance - Appendix 5

Performance Indicators								
Status	Title	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
No Target	<u>Number of phone calls to CF per month</u>	12,670	For Information Only	For Information Only	11,192			
Management Notes:								
On target	<u>Satisfaction with front-line services</u>	81.75%	80.00%	80.00% (1/4)	80.00%			
Management Notes:								
Well below target	<u>% complaints acknowledged w/in 3 days</u>	46%	80%	80% (1/4)	39%			
Management Notes: (Quarter 1)								
Transition from old to new CRm system, some records were not updated so these figures do not reflect all responses made to customers.								
(LR)								
Below target	<u>% of complaints resolved w/in timescales (10 days - 12 weeks)</u>	97%	90%	90% (1/4)	83%			
Management Notes: (Quarter 1)								
moved to new up graded crm mid May, will complete manual check of all stats later in the years once the system has been in place for 3 months, to check accuracy of reporting.								
(LR)								
Above target	<u>% Emails received by Customer Services responded to within 5 days</u>	98.0%	95.00%	95.00% (1/4)	99.00%			
Management Notes:								
Not calculable	<u>Number of Complaints</u>	74	For information only	For information only	61			
Management Notes:								
Not calculable	<u>Number of Digital payments</u>	8,989	For information only	For information only	11,886			
Management Notes:								
No Target	<u>Number of web hits per month</u>	n/a	For information only	For information only	0			
Management Notes: (Quarter 1)								

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Performance Indicators

Status	Title	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
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Data will not be available until later in the year when all content is on the new website and the old website has been turned off.

(LR)

Well above target	<u>Working Days Lost Due to Sickness Absence</u>	9.21days	8.00days	2.00days (1/4)	1.64days			
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Management Notes:

(Quarter 1)

The total number of days lost to sickness absence is 675 which is split into 333 days for long Term Sickness (15 + days) 0.81 days per employee and 342 for short term sickness (less than 15 days) 0.83 days per employee.

(JC)

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